

GURU GOBIND SINGH EDUCATIONAL SOCIETY'S TECHNICAL CAMPUS

Kandra (V) Chas, Bokaro, Jharkhand- 827013

Notice/062/2020

Dated: 23/03/2020

NOTICE

In view of Covid-19 outbreak and State Govt. Circular/Notifications/complete lockdown by Jharkhand Government, GGSESTC, Kandra, Chas is being closed for all teaching/nonteaching staffs from 23rd March 2020 till further notice. Everyone will work from home under the following directions till further notice:

1. Faculty members/teaching/ non-teaching staff are allowed to work from home as per the work load assigned to them.
2. Faculty members/teachers should utilize this period for various academic activities:
 - a) Development of on-line content, on-line teaching and on-line evaluation and sending them to the students through their whatsApp and Email –id.
 - b) Prepare lesson plan and develop instructional materials for the courses to be offered during next academic year/ next semester.
 - c) Prepare innovative questions for “question bank”.
 - d) Prepare course file and sessional profile for NBA work.
 - e) Prepare the documents for NBA as per check list to be provided by Dean, Academics.
 - f) Update the daily progress report to the competent authority.
3. Faculty members/ teachers/non-teaching staff can avail special leave, subject to the approval by the competent authority
4. For all other non-teaching staff, the campus will remain closed till further notice
5. All faculty members/teaching/ non-teaching staff must provide their contact details to the Director/Dy Registrar office so that they may be contacted in case of emergency.

This notice will be effective from 23rd March, 2020 till further notification.


Director, GGSESTC

Copy to:

- i) Technical Advisor
- ii) Dean, Academics & Administration
- iii) Deputy Registrar
- iv) College Notice Board
- v) IT (System Administrator) for website
- vi) Caretaker
- vii) TPO

For Kind information:

- (a) Hon'ble Secretary, GGES
- (b) Hon'ble President, GGES