GGSESTC, Bokaro Administrative Audit Report 2018-19

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GGSESTC, Kandra, Chas
Bokaro, Jharkhand-827013

1.0 Executive Summary

In accordance to the IQAC sustenance, the Audit and Evaluation branch conducted administrative audit of the college in January 2019. The purpose of the audit was to ensure that practices followed in the campus are in the accordance with the administrative policy adopted by the institution.

2.0 Statement of Assurance

This audit has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing. The conclusions are based with established criteria on a comparison of the situations as they existed at the time of audit.

3.0 About the college

Guru Gobind Singh Educational Society's Technical Campus (GGSESTC) has started its journey of academic excellence in the year 2011. The Technical Campus is promoted by Guru Gobind Singh Educational Society. The Society has many schools running under its umbrella in various parts of the country. The society established Guru Gobind Singh Educational Society's Technical Campus at Bokaro, Jharkhand in 2011 in 12.6 acres of lush green residential campus with transport and bank facilities. The college is approved by AICTE and affiliated to Jharkhand University of Technology, Ranchi. We at GGSESTC focus on individual development of our students in technical learning as well as soft skills by conducting &organizing various training programmes, industrial visits, workshops, seminars, guest lectures by eminent professionals from renowned Institutes, Colleges & Industries. The vision and mission of our institute is to provide world class education, training and research opportunities in fields of Technology, Management and other disciplines to students and to become a centre of academic excellence and be an ecosystem vehicle for aspiring technologists and entrepreneurs.

4.0 Methodology

The methodology adopted included physical inspection of the campus, review of relevant documents and discussions with stake holders.

5.0 Infrastructural review criteria

Infrastructural facility

Classifications: i. Exemplary   ii. Good   iii. Inadequate

Sr. No.	Particulars	Answers
1	Campus area	12.6 acres
2	Campus ownership	Owned by college
3	Library area	Good
4	Administrative area	Good
5	Laboratories & Workshop conditions	Exemplary

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6	Security	Exemplary
7	Portable water facility	Good
8	Power back up facility	Exemplary
9	Wash room facility for Male	Good
10	Wash room facility for Female	Good
11	Medical care/ First aid	Exemplary
12	Sports facilities for indoor door	Good
13	Sports facilities for outdoor games	Good
14	Fire safety provisions / fire extinguishers	Exemplary
15	Close Circuit Camera	Exemplary
16	Parking	Good
17	Lift	Good
18	Facility for disabled persons	Exemplary
19	Class room as per requirement	Exemplary
20	Seminar hall	Good
21	Canteen	Exemplary
22	Garden	Exemplary
23	Auditorium	Exemplary
24	Approach road	Exemplary
25	Hostels for boys	Exemplary
26	Hostels for girls	Exemplary
27	Transportation for students	Exemplary
28	Internet facility	Exemplary
29	Gymnasium	Good
30	Staff quarters	Exemplary
31	ICT	Good
32	Support services	Good
33	Over all maintenance	Good
34	Water Harvesting	Good
35	Solar power / alternative energy	Exemplary
36	Small vehicles	Good
37	Director office	Exemplary
38	Administrative officers office	Good
39	IQAC	Exemplary
40	Language Laboratory/DELL	Good
41	Pantry	Good
42	Water supply	Exemplary
43	Store	Exemplary
44	Maintenance audit	Exemplary
45	Give details of any progressive practices of the institution if any	No

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6.0 Recommendations

Following the audit, several recommendations were made to the management

Begin replacing older lighting with energy-efficient LED lights to reduce electricity costs.
Extend Wi-Fi coverage to common student areas such as libraries, hostels, and main academic buildings to improve connectivity.
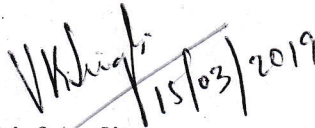Introduce a small digital section in the library with a few computers where students can access e-books and journals.
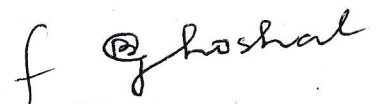
7.0 Declaration

We agree with the recommendations & observations mentioned in this report.

15/03/2019

Auditor
IQAC Coordinator

Chief Auditor
Mr. V.K.Singh
Ex- GM, SAIL, Bokaro

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Seal

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